

## Mendlesham Parish Council

A Parish Council Ordinary meeting was held in the Old School Room, Mendlesham on Wednesday 8th June 2016 at 7.30pm.

**1. Present:** Cllrs M Exley ( Chairperson), A Davey, H Orton, E Ward, M Watson and S Jones (Clerk) and five members of the public.

**Apologies:** Cllrs Nunn and Favager.

All were welcomed to the meeting and the Mendlesham Parish Council filming statement was read out.

### 2. Declarations of interest:

**a) To note Councillor's declarations of interest in any of the following agenda items.** Nothing declared.

**b) To agree any dispensations with regard to declarations of interest.** Not required.

7.35pm The meeting was suspended to allow for the following:

**Police report:** The report had already been circulated. **Action Clerk:** to ask the police about obtaining details of incidents specific to Mendlesham Parish.

**Public Forum:** Nothing raised.

7.40pm Meeting reopened.

### 3. Minutes:

**a) Annual General Parish Meeting held on Wednesday 18th May 2016.**

Pages 1401-1403 inclusive were approved as an accurate record of the meeting, signed and dated by the chairperson.

**b) Ordinary meeting held on Wednesday 18th May 2016.**

Pages 1404-1407 inclusive were approved as an accurate record of the meeting, signed and dated by the chairperson.

**c) Mendlesham Memorial Playingfields Charity AGM**

**minutes 18th May 2016** to be formally approved at next agm May 2017). Noted with no amendments required.

**d) Mendlesham Parish Meeting minutes 26th April 2016**

( to be formally approved at next meeting April 2017). Noted with no amendments required.

7.45pm Cllr Webb arrived.

### 4. Planning

**a) Applications:**

**2281/16 Warehouse at Buces Farm, Mendlesham**

Notification for prior approval for a change of use from storage or distribution buildings ( Class B8) and any land within its curtilage to Dwellinghouses ( Class C3) and any land within its curtilage to Dwellinghouses ( Class C3).

A letter had been received from local residents who were also present at the meeting.

Page 1408

Discussion included:

- the loss of employment opportunities
- the Neighbourhood Plan desire to protect small employment sites,
- the residents welcomed residential use for the site but wanted further consultation opportunity for the detailed plans.
- the statutory legislation covering this change of use application seemed very limited with little opportunity for refusal/consultation.

The following comments were proposed, seconded and unanimously agreed.

"Mendlesham Parish Council acknowledge receipt of this notification regarding change of use at Buces Farm.

We regret the loss of a small employment site to residential. However we acknowledge that this appears to be in accordance with recent changes in planning legislation.

With this building being a one time part of the curtilage to Buces Farm, a grade 2 listed building, we expect that any alterations to the warehouse are sympathetic to the setting of Buces Farm and this rural environment.

We would also request detailed conversion proposals, when available, so we have a further opportunity to provide consultee comments. "

**b) Results:**

**0988/16 1 The Thatch, Mendlesham Green:** non material amendment sought following grant of planning permission 0060/15. Amended doors to front & side of reception room, reduced height of two - storey structure. Changed fenestration to rear elevation ( all aluminium ) changed lean to roof configuration over utility tiles roofs to be clay pantile terracotta. Satisfactory.

**2593/15 Outbuildings at Ropers Farm, Church Road, Mendlesham**  
Variation of condition 3 of planning permission 2593/15 Erection of 3 no dwellings ( 1 no bungalow and 2 no two storey houses). Associated garages and new vehicular access " to allow different external materials - granted. Plus letter dated 31.5.16 agreeing matters under this permission.

**1945/16 4 Freelands, Mendlesham:**

Erection of first floor extension above garage, two storey side extension and single storey side extension. Granted.

**c) Correspondence:**

Draft Babergh & Mid Suffolk Joint SHLAA noted.

CIL Draft Regulation 123 List ( May 2016) consultation. Noted.

8pm Five members of the public left.

Page 1409

## **5. Reports:**

**a) Clerks report & delegated decisions.** Actions taken from last meeting and correspondence received since last meeting:

### **Financial:**

Forestry Commission: terms and conditions following end of 15 year grant re some parcels of land.

Need to advise them of change of owner, maintain woodland with good forestry practice for at least another 15 years, Payments of £171.60 to continue for woodland planted in 2002 ( rot)

VAT return 1.3.16- 31.3.16 £1190.24 received.

PC records sent to internal auditor.

### **Playingfields:**

Football posts: now have padlock and chains further to incident at school. Mendlesham Football Club sorted on the same day as advised.

### **Delegated Decisions by Clerk :**

Bar purchase 20.5.16 agenda item

### **Correspondence:**

Mendlesham Community Council: a request to paint and tidy around the 50/50 shop. It was agreed Cllr Exley would meet with them to establish the details with a decision an agenda item for the next meeting.

### **Action: Cllr Exley and Clerk.**

A letter had also been received from the Community Council regarding ownership of the Beacon. **Action : Clerk** an agenda item for the next meeting plus new telegraph pole requirement.

A volunteer had also come forward to refurbish the tennis courts.

**Action : Clerk** an agenda item for the next meeting.

**b) Report from Village Organisation Representatives.** Nothing reported.

**c) Neighbourhood Plan report.** See report as appended to these minutes.

**d) Chairs report:** The Chair had nothing to report that was not an agenda item.

**e) Questions to the Chair:** no questions asked.

8.40pm The meeting was closed for:

Cllr Stringer's reports as appended to these minutes.

8.45pm the meeting was reopened.

Page 1410

**6. Financial matters: Mendlesham Parish Council**

**a) To approve invoices for payment**

The following invoices were unanimously approved for payment.

|        |         |  |
|--------|---------|--|
| dd     | 5.50    | Google -monthly subscription   |
| 000514 | 37.13   | Business services at CAS Ltd   |
| 000515 | 19.00   | Mendlesham Community Centre hall hire                                      |
| 000516 | 444.00  | Mid Suffolk District Council litter and dog bin emptying 1.4.16 to 31.3.17 |
| 000517 | 42.59   | S Jones new printer cartridge  |
| 000518 | 50.00   | H Orton -frames for Parish awards  |
| 000519 | 143.38  | K Hales May salary plus tax rebate   |
| 000520 | 762.38  | S Jones May salary plus tax rebate   |
| DD     | 1129.27 | PWLB street lighting six monthly loan repayment                            |

b)To confirm NALC/SLCC 2016- 2018 National Salary Award as applicable to employees, backdated to 1.4.16. Unanimously confirmed.

c) Any other financial matters: It was noted that the parish council printer had broken and permission given to acquire a replacement if required.  
8.45pm Cllr Stringer left.

**7. Playingfields:**

a)To note damage to multitower, Mendlesham, confirm quote for works to make safe and replace and insurance claim application. Noted and confirmed.

b) To confirm base works for new picnic tables/seats at Mendlesham @ £550. Unanimously confirmed.

c ) Any other playingfield matters.

It was noted the Burma bridge at Mendlesham Green playingfields still needed to be replaced.

The self close gates at Mendlesham may also need adjustment. Clerk to ask Playequip for instructions.

**8. Scout Hut:**

a)To confirm permission granted to Ist Mendlesham Scouts for a new shed. Unanimously agreed.

**9. Any other business:**

Woodland trees due for cutting to be an agenda item for next meeting.

**Action: Clerk.**